

Committee(s)	Dated:
Property Investment Board – For information Operational Property and Projects Sub Committee – For information	23 September 2022 26 September 2022
Subject: The City Surveyor’s Departmental Risk Register – September Update	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	4, 7, 11, 12
Does this proposal require extra revenue and/or capital spending? N/A	N
If so, how much? N/A	N/A
What is the source of Funding? N/A	N/A
Has this Funding Source been agreed with the Chamberlain’s Department? N/A	N/A
Report of: The City Surveyor (CS 270/22)	For Information
Report author: John Galvin / Faith Bowman City Surveyor’s Department	

Summary

This report has been produced to provide your Committee with a quarterly update on the management of risks within the City Surveyor’s Department.

The City Surveyor department managing one corporate risk. There are a further eight risks on its Departmental Risk Register. Three of these departmental risks are recorded as red. The red risks currently being managed by the department are:

- Corporate Risk:
 - CR 37 – Maintenance and renewal of physical assets – Investment property and Corporate (operational) property (excluding housing)
Current risk score 16 (Red)
- Departmental Risks:
 - SUR SMT 005 – Construction Price Inflation
Current risk score 16 (Red)
 - SUR SMT 007 – Energy Pricing
Current risk score 16 (Red)
 - SUR SMT 009 – Recruitment and retention of property professionals
Current risk score 16 (Red)

Recommendation(s)

Members are asked to note this report, and the actions taken within the City Surveyor’s Department to effectively monitor and manage risks arising from our operations.

Main Report

Background

1. The City of London Corporation's Risk Management Policy and Strategy (RMP&S) requires each Chief Officer to report regularly to Committee the key risks faced in their department. The Property Investment Board (PIB) and Operational Property and Projects Sub Committee (OPPSC) has determined that they will receive the City Surveyor's risk register on a quarterly basis.
2. All Corporate Risks are reported regularly through to Audit and Risk Management (A&RM) Committee. Whilst A&RM Committee 'owns' the Corporate Risk Register, Members of both PIB and OPPSC will have invaluable input into the risk itself – notably due to their familiarity with the drivers and technicalities associated with the risk. The department welcomes feedback from Members of this Committee to shape these risks, mitigating activities, and risk scoring.
3. This report has attached the relevant Corporate and Departmental Risks as Appendix 1 to this report.
4. Risks are reviewed regularly by the department's Senior Management Team (SMT) in line with the organisation's RMP&S. Risks are assessed on a likelihood-impact basis, and the resultant score is associated with a traffic light colour.
5. Should any changes occur between formal meetings a process exists such that risks can be captured, assessed, and mitigating activities captured. This ensures that the risk management process remains 'live'.

Current Position

6. The City Surveyor is currently managing one Corporate Risk. This is currently rated as red. Further, the Departmental Risk Register contains three red and five amber risks. The details of each of these are included in Appendix 1.
7. The department also manages the repairs and maintenance risks associated with the five city bridges. These risks are reported separately through to the Bridge House Estates Board.

Changes since last review

8. The key items to note for this period are summarised below:
 - A. CR 37 – Investment property and Corporate (operational) property (excluding housing assets)
Current score – 16 (Red)

This risk remains on the Corporate Risk Register, reflecting the disparity between the asset requirements and the available funds required to meet or maintain this standard. The department will be meeting with the Chair and

Deputy Chair of OPPSC to discuss this further, particularly in relation to the Cyclical Works Programme (CWP) funds.

B. SUR SMT 001 – Climate Action Strategy
Current score – 2 Green

This risk has been de-escalated from the departmental risk register. Recruitment actions have been successful, and the mobilisation of the various workstreams can now pick up at pace. Consequently, the programme is confident that it can meet its milestones. The department continues to support the Corporate risk (CR30) Climate Action.

C. SUR SMT 005 – Construction Price Inflation
Current score – 16 (Red)
SUR SMT 007 – Energy Pricing
Current score – 16 (Red)

Both these risks capture pricing inflation concerns. The department is monitoring these markets closely and pursuing a range of actions which will assist mitigating the impact of these macroeconomic forces. These items are being kept under close review.

Heatmap

9. Through the performance dashboard tool, Power BI, it is possible to create heatmaps of the department's risks. This is a graphical summary of the current departmental risks (right). A comparison with the those presented at the last report (July) is included as the table on the left. Note that the table includes the Corporate Risk that is being managed by the department.
10. The Heatmaps do not track individual risks over time, rather it is a snapshot comparison of the overall risk profile. Members will note the one fewer risk overall this period.

	Minor	Serious	Major	Extreme
Likely			4	
Possible		1	4	
Unlikely		1		
Rare				

Table 1: July 2022 Risk Heatmap

	Minor	Serious	Major	Extreme
Likely			4	
Possible		1	4	
Unlikely				
Rare				

Table 2: September 2022 Risk Heatmap

Conclusion

11. Members are asked to note the recent changes to the departmental risk register, and the actions taken by CSD to mitigate the likelihood and/or impact of the risks.

Appendices

- Appendix 1 – The City Surveyor’s Department’s Corporate Risk and Departmental Risk Register

Background Papers

- The City Surveyor – The City Surveyor’s Departmental Risk Register – July Update (CS 219/22)

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